



# Orleans County Fair Association

## Commercial Vendor Contract – Infield/ Midway

### Business Information

Business Name: \_\_\_\_\_ Date: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Email: \_\_\_\_\_

VT Sales/ Room Tax #: \_\_\_\_\_ Type of Sales:  Food  Non-Food

### Infield Midway Space Charges

Space Size: \_\_\_\_\_ Ft. (15 ft-min. / 5 ft increments) Total: \_\_\_\_\_ @\$30.00 per ft \$ \_\_\_\_\_

Electricity: # \_\_\_\_\_ -220 V @ \$50 each # \_\_\_\_\_ -Additional 110 V @ \$25 each \$ \_\_\_\_\_  
(1) 110V will be provided with paid contract (220V and additional 110V may be purchased).

Garbage Fee \_\_\_\_\_ Spaces @ \$25 \$ \_\_\_\_\_

Camper # \_\_\_\_\_ Days @ \$20.00 day- No Utilities: Camper Length: \_\_\_\_\_ \$ \_\_\_\_\_

Camper # \_\_\_\_\_ Days @ \$30.00 day- With Utilities: Camper Length: \_\_\_\_\_ \$ \_\_\_\_\_

Purchase of Additional Passes: Season @ \$30 each: # \_\_\_\_\_ Day @ \$7 each: # \_\_\_\_\_ \$ \_\_\_\_\_  
(1) Vendor Vehicle Pass (2 person) allowed with paid contract.

*\*Insurance and VT DOH Certificate must be provided before setup. NO EXCEPTIONS!!!*

Total Due: \_\_\_\_\_

**½ Due by June 1<sup>st</sup> with completed Contract / Balance Due by July 1<sup>st</sup>** \_\_\_\_\_

TOTAL ENCLOSED payable to OCFA: \_\_\_\_\_

BALANCE DUE: \_\_\_\_\_

Complete this **two** page form in its entirety and send payment to:

Orleans County Fair Association  
ATTN: Dan Hinton- Vendor Superintendent  
PO Box 580  
Barton, VT 05822

**For more information Contact: Dan Hinton 802.673.3907 / adhinton@icloud.com**

- 1) **DEPARTMENT OF HEALTH CERTIFICATE:** Provide Vermont Department of Health Temporary Food Vendor (Fair Stand) Certificate, which must be obtained 15 days prior to event. More information can be found at: <http://www.healthvermont.gov/health-environment/food-lodging/temporary-food-establishments>
- 2) **ARRIVAL AND DEPARTURE:** Commercial vendors may arrive starting Monday August 12, 2019 between the hours of 7:00 a.m. and 6 p.m. Vendors arriving after 6:00 p.m. will temporarily park on the left side of the infield and will be put into place the following day by the Superintendent. ALL VENDORS MUST BE SET UP BY AND READY FOR BUSINESS BY 10:00 a.m., AUGUST 14, 2019 and REMAIN UNTIL 6:00 p.m. SUNDAY, AUGUST 20, 2019. Any vendor leaving prior to that time will not be allowed back.
- 3) **HOURS OF OPERATION:** All Commercial vendors must be open from 10:00 a.m. until 11:00 p.m. daily, unless otherwise agreed upon by the Vendor Superintendent.
- 4) **LIABILITY INSURANCE:** All Commercial Vendors must provide (prior to set-up) a valid certificate of commercial liability insurance, with OCFA listed as an additional insured. Vendors must carry a minimum of one (1) million dollars in liability coverage.
- 5) **PRIOR YEARS SPACES** are not guaranteed, however, every effort will be made to accommodate.
- 6) THE OCFA at its sole discretion will select and assign Commercial Vendors locations, and reserves the right to make changes there to. The Commercial Vendor will not share, assign, or sub-let any portion of the assigned space.
- 7) THE OCFA reserves the right and retains sole authority, through its representations to resolve any disputes which may arise. THE OCFA reserves the right to return any fees or (a part thereof) to the Commercial Vendor to completely discharge the obligations of the OCFA under this contract.
- 8) The Commercial Vendor agrees to comply with all Federal, State and Local rules and regulations as they pertain to activities of this type; this includes the rules and regulations of the OCFA.
- 9) The Commercial Vendor Agrees to hold the OCFA Harmless from any and all liability for losses, injury or damages (to persons or property) sustained on or about the leases premises. The responsibility for the lease space and its contents are expressly that of the Commercial Vendor.
- 10) **NO EXCLUSIVE RIGHTS GRANTED:** Items to be sold must be listed below. Only those items listed will be permitted. Be specific. The Vendor Superintendent has the final decision to limit items sold or displayed by any Commercial Vendor.

**Disclaimer and Signature**

*Please list all items sold or advertised. The Vendor Superintendent many reserve the right to limit what items may be sold or advertised by each vendor.*

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*This agreement is made by and between the Orleans County Fair Association, (herein known as OCFA) and \_\_\_\_\_, the commercial vendor, who agrees to be bound by the agreements contained herein:*

Vendor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

OCFA Representative: \_\_\_\_\_ Date: \_\_\_\_\_

