



OCFA Vendor Application

Do you make, bake, or have treasures in the attic that you would like to sell? Are you a vendor for a company like Pampered Chef or Thirty-One? The Orleans County Fair Association would like to invite vendors of any type of treats or treasures to sell goods during the 2021 Memorial Day Celebration in Roaring Brook Park, on May 30, 2021.

Vendors are expected to be set up by 11:00 a.m. on the day of the event, and stay until 5:00 p.m. Vendor spaces are offered on a first come first serve basis. Vendors will be assigned a designated space, spaces are guaranteed for outdoors, but OCFA will make an attempt to move vendors into Floral Hall if allowed by the COVID-19 Health and Safety guidelines. If allowed, vendors will be upgraded to an inside space in the order in which their application was received by the Orleans County Fair Treasurer. Vendor spaces DO NOT include tables, chairs or tents. If a vendor needs a table, tent or chairs they should plan to bring your own.

If OCFA cancels the event due to COVID-19 Health and Safety Concerns, vendors will receive a full refund. If a vendor would like to request a refund for non-COVID related concerns, they must submit a request in writing to ocfatreas@gmail.com no later than Friday May 14, 2021, two weeks prior to the event. Refund requests received after Friday May 14, 2021 will not be honored.

By purchasing a vendor space at the Orleans County Fair Memorial Celebration, the vendor agrees to comply with all of the health and safety precautions relating to COVID-19.

By purchasing a vendor space, the vendor agrees to accept all liability from the sales of their goods and or services. The vendor agrees to comply with any local, state, and federal regulations relating to the sale of their goods and services. The vendor releases, discharges and agrees to indemnify and hold harmless the Orleans County Fair Association, and all members involved with hosting the event, from any loss, cost, damages and liabilities for injury or damages or theft.

Vendors are expected to purchase a gate ticket for each person who will be working at their space during the event. Gate tickets are being offered to vendors at \$6 per person, the gate price may rise to \$8 if purchased on the day of the event.

A packet of information will be emailed to vendors a week prior to the event with space assignments. To guarantee a space, and listing on the vendor registry, please submit a vendor application no later than Friday, May 14, 2021.

If a vendor wishes to camp at the fair over the Memorial Day weekend, they will need to fill out a camping registration form and pay for an overnight camping space.

Vendors have the option of paying an additional \$50 to sponsor the event. Sponsors will receive business recognition on printed promotional material for the event.

OCFA Memorial Celebration 2021 Vendor Application:

Contact Name: _____

Business Name: _____

Mailing Address: _____

Phone: _____ Email: _____

Products / Services Offered: _____

If you have any social media or a website, please list so we can connect and promote your business through the OCFA social media channels:

Facebook: _____

Instagram: _____

Website: _____

Select your booth option:

\$_____ \$20- 10ft X 10ft Space

\$_____ \$25- 10ft X 20ft Space

\$_____ How many gate tickets will you need? _____ X \$5.00 each

\$_____ Would you like to make an additional \$50 donation to be listed as an event sponsor?

\$_____ Total Due

All spaces are promised for outdoors, if COVID-19 safety guidelines allow, would you prefer to move into Floral Hall? YES NO

Please list any disability or special accommodations you might need:

By signing the vendor agrees to the terms of vending at the event, and understands and agrees to the terms of the agreement.

Vendor Signature

Date

Please make checks payable to Orleans County Fair Association and return:

Orleans County Fair Association, PO Box 580, Barton, VT 05822

If you would like to pay with credit card, please contact ocftreas@gmail.com and we can bill you through PayPal. Please note credit card transactions will be charged an additional \$3 transaction fee.